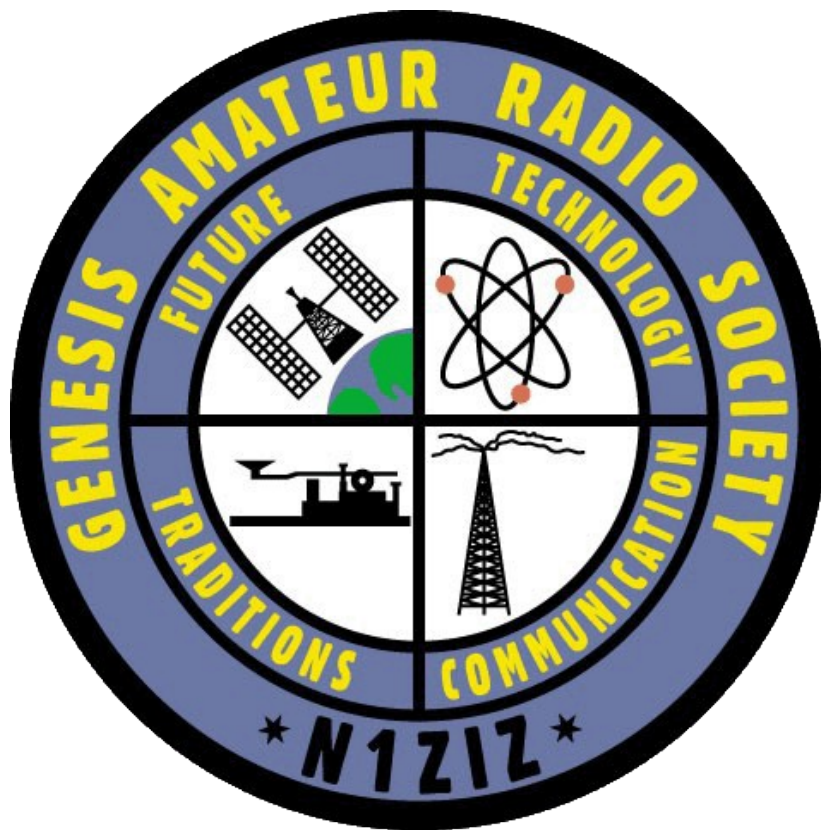


# Genesis Amateur Radio Society, Inc.

Revised by-laws ratified June 26, 2017



As updated 5/201 draft

Constitution and  
By-Laws  
of the  
Genesis Amateur - Radio Society, Inc.

ARTICLE I - NAME

The name of this Corporation is Genesis Amateur Radio Society, Inc., incorporated under Chapter 180 of the General Laws of the Commonwealth of Massachusetts on April 20, 1994.

ARTICLE II – PURPOSES

The objects of this corporation

shall be:

To further the exchange of information and cooperation among members, to promote radio knowledge, fraternalism, and individual operating efficiency. Further to conduct the Society programs and activities as to advance the general interest and welfare of amateur radio in the community.

To educate the public regarding amateur radio by providing amateur radio classes and examinations.

To provide communications support to any governmental agency or other public

service non-profit organization

The assets and income of the organization shall be applied solely in furtherance of its above mentioned objects and no portion shall be distributed directly or indirectly to the members of the organization except as bonafide compensation for services rendered or expenses incurred on behalf of the organization.

This society is organized exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) the Internal Revenue Code, or any corresponding section of any future federal tax code.

In the event of the organization being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organization or organizations with similar purposes which is not carried on for the profit or gain of its individual members.

### ARTICLE III - MEMBERSHIP

Section 1 - All persons so interested in amateur radio shall be eligible for membership.

Section 2 - Pursuant to Article III Section 3, membership shall be by written application, with correct dues for the year paid in full, with sponsorship of an active member and acceptance upon two thirds (2/3) majority vote of the members in good standing present at the meeting.

Section 3 - There shall be three classes of membership: Full, Honorary, and Student,.

A. The class of Full member shall be open to all persons interested in Amateur Radio. All rights and privileges shall be available to Full members. A Full member must be the holder of a valid Amateur Radio License issued by the United States Federal Communications Commission.

B. The class of Honorary member shall be reserved as an award to persons of distinction as a mark of respect from the Society. This class of membership may be conferred on any person upon petition of five (5) members, recommendation of the Executive Board and by affirmative vote by attendance at the annual meeting of Genesis Amateur Radio Society, Inc. A Honorary member who wishes to vote or participate in other privileges of club membership must meet the requirements for membership and pay dues.

C. The class of Student member shall be reserved for an individual who,. A Student member must be less than eighteen (18) years of age and shall enjoy all benefits as a full member with exceptions: (1) they shall be exempt from annual dues (2) exempt from special assessments (3) non-voting and (4) ineligible to hold office and (5) ineligible for at-large membership of the Executive Board.

F. Family membership is granted for two (2) or more family members who are the holders of valid Amateur Radio Licenses issued by the United States Federal Communications Commission. A family member must be over the age of eighteen (18) years of age and a licensed amateur radio operator. Dues are to be paid only by the full member. All rights and privileges shall be available to family members. A family member must be the holder of a valid Amateur Radio License issued by the United States Federal Communications Commission.

## ARTICLE IV - OFFICERS

### Section 1 - Officers

A. The Officers of the Society shall be President, Vice-President, Secretary, and Treasurer.

B. Terms of Office shall be one (1) year.

### Section 2 - Duties of Officers.

A. The President shall be the chief executive of the Society, charged with the duty of supervising all of its functions, subject to the orders of the Executive Board. The President shall be an ex-official member of all committees.

B. The Vice-President shall assume the duties of the President in the disability or absence of the latter.

A. The Secretary shall keep a record of the proceedings of all meetings, maintain a roster of the members, receive applications for membership, carry on all correspondence, read communications at each meeting, see that written notices of special meetings are mailed to each member, and perform all other customary duties pertaining to the office of Secretary. It shall be the duty of the Secretary to keep the Constitution and By-Laws of the Society and make same available at each meeting of the Society and Executive Board. The Secretary shall permit same to be consulted by members on request. The Secretary shall maintain accurate minutes of all meetings and make them available to any member on request.

C. The Treasurer shall collect all membership dues and shall have the care and custody of all the funds and property of the Society, which shall be disbursed by the Treasurer only upon the order of the Executive Board. Or an affirmative vote in the majority by attending members at a regular, annual or special meeting. The Treasurer will maintain a bank account with two (2) check signers. The check signer and alternate check signer will be the Treasurer and the President. In the event the Treasurer is incapacitated, thus becoming unable to make and/or sign authorized checks the President will sign as the alternate check signer. Checks written for amounts over five hundred dollars(\$500.00) will require signatures of both Treasurer and President.

D. The Treasurer shall submit a report for the preceding year at the annual meeting and shall render special reports whenever requested to do so by the Executive Board. The Treasurer shall at each regular meeting submit an itemized statement of all receipts and expenditures for the preceding month.

### Section 3 - Election of Officers

A. A nominating committee shall be announced by the President at the regular meeting in March. This committee shall consist of five (5) voting members. The nominating committee shall elect a chair from the five (5) members appointed. The nominating committee shall bring in a slate of candidates for officers at the regular meeting in April. Additional nominations may be made from the floor at the regular meeting in April.

B. Election of officers will be by ballot by the members present at the annual meeting in May.

B. Should any vacancy occur by death, resignation, or otherwise, the same shall be filled without undue delay by the Executive Board.

C. No elected officer shall be removed from office and/or membership before the expiration of his/her term except for cause. Cause shall include misappropriation of Society funds,

consistent failure to perform the duties of the office, violation and/or misrepresentation of Society by-laws or policies. A resolution that an officer be removed must be passed by a two thirds majority vote of the Executive Board.

E. Members must be at least eighteen (18) years of age and be a Full member of the Society for at least one year to hold Office.

## ARTICLE V - MEETINGS

Section 1 - The Society shall provide for regular and special meetings. At all meetings, Five members present in good standing shall constitute a quorum for the transaction of business.

Section 2 - The Society's fiscal year shall be from July 1 of one year to June 30 of the following year.

Section 3 - Robert's Rules of Order shall be the parliamentary authority of this Society.

Section 4 - The May meeting is designated as the annual meeting.

Section 5 - Special meetings of the membership may be called by the President, by any five (5) members of the Executive Board, or by fifteen percent (15%) of the dues paying Full members in good standing.

Section 6 - The date of any regular meeting except the annual meeting may be changed by the vote of the Executive Board.

## ARTICLE VI - EXECUTIVE BOARD

Section 1 - The affairs and business of the Society shall be managed by the Executive Board of no less than nine (9) Full members in good standing. The board will consist of newly elected officers and at least five (5) members-at-large, appointed by the Officers present at a special meeting to be held before the regular meeting in July. Each of the five (5) members-at-large seats will be for an indefinite term. An at-large member may or may not be a committee chairperson of a standing committee.

Section 2 - Special or regular meetings of the Executive Board shall be called by the President whenever he/she deems necessary or whenever he/she is called upon to do so by two (2) of the Executive Board Members, or on petition of eight (8) Full members to the President. Such petition shall be in writing and shall state the object of the proposed meeting.

Section 3 - If a special meeting of the Executive Board is called the President will hold this meeting within seven (7) days unless the requesting parties deem it necessary to extend the meeting time requirement.

Section 4 – Full members must be at least eighteen (18) years of age and be a member of the Society for at least one year to be a member of the Executive Board.

Section 5 - Interested persons may attend special meetings of the Executive Board. The Executive Board shall retain the option to enter into executive session.

Section 6 - Should any vacancy occur by death, resignation, or otherwise, and the vacancy reduces the Executive Board to less than nine (9) members in good standing, the vacancy shall be filled, if possible, without undue delay by the elected officers.

## ARTICLE VII - DUES

Section 1 - The Genesis Amateur Radio Society, Inc. may levy upon the general ' membership such special assessments as shall be deemed necessary for the business of the Society within its object set forth in the purpose of this Society. This assessment shall be set by a two thirds (2/3) vote of the Executive Board.

Section 2 - Any member who shall be in arrears in the payment of dues for a period of thirty (30) days shall be ineligible to vote at any meeting until all such arrears have been fully paid. Members who fall in arrears shall be sent written notice of this fact after thirty (30) days and allowed one (1) additional month to submit dues. If dues are not received by the Treasurer in the time allotted the member shall be dropped from the membership list. Former members may request reinstatement by application to the Executive Board, , and payment of a five (5) dollar reinstatement fee.

Section 3 - Dues will be for a one (1) year period, effective from January 1 to December 31 and payable in full on or before the regular meeting in January.

Section 4 - In special cases of hardship the Executive Board may reduce the dues for members.

Section 5 - Honorary members shall not pay dues or assessments.

## ARTICLE VIII - AMENDMENTS TO THE CONSTITUTION AND BY-LAWS

The Constitution and By-Laws of this Society may be amended or revised by the affirmative vote of two thirds (2/3) of the Full members of the Society present at the Annual Meeting or at any regular or special meeting, provided that notice of any such meeting is submitted in writing to the membership twenty (20) days prior to the meeting at which the vote will be taken and shall contain a summary and text of the proposed amendment or amendments.

## ARTICLE IX - AUTHORIZATION

Section 1 - A two thirds (2/3) vote of the Full members present and voting shall be required to activate this Constitution and By-Laws.

## ARTICLE X - STANDING COMMITTEES

Section 1 - Committees shall be designated and appointed by the Executive Board as may be required. The Executive Board shall appoint the chair or all standing of special committees and empower them to select the Full members of their committee. The standing committees shall be as in Sections 2 through 7.

Section 2 Finance and Auditing: Responsibility for advice to the Executive Board on major expenditures, fund raising, proper use of donations, yearly audit of Treasurer's books of accounts, maintenance of Society's property records, and submit by August fifteenth (15th) , to the Executive Board a proposed budget of receipts and expenditures for the coming twelve (12) months.

Section 3 - Publications and Information: Responsibility for monthly newsletter and preparation of reports or publications as may be authorized by the Executive Board.



Section 4 - Education: The Education Officer shall be responsible for the scheduling and content of all education and testing sessions sponsored by the GENESIS AMATEUR RADIO SOCIETY. The Education Officer shall appoint assistant or assistants which will include person selected to the position of volunteer liaison to the ARRL. They shall serve at his pleasure, with exception of volunteer examiner liaison position which will require hearing before E-Board prior to removal. The Education Officer shall maintain a list of instructors and volunteer examiners. The Education Officer shall approve all education programs and testing sessions sponsored by the GENESIS AMATEUR RADIO SOCIETY. The Education Officer shall follow guide lines established by AMATEUR RADIO RELAY LEAGUE and GENESIS AMATEUR RADIO SOCIETY. Establish portion of V.E. testing session fee for training and examinations, which will be retained by GENESIS AMATEUR RADIO SOCIETY. Order AMATEUR RADIO RELAY LEAGUE publications for Society membership, establish resale price, and supply Treasurer with list of orders and dollar amount for collection. Approve and plan education programs to be conducted with other clubs and organizations. Assist in planning and scheduling educational and training programs of interest, for presentation at Society meetings. Supply the Society President with a year end activity report.

Section 5 - Repeater: Responsibility for design, construction, maintenance, and operation of Society owned repeater(s).

Section 6 - Membership and Fellowship: Responsibility for the development of fellowship and attendance at meetings; and to see that each new member meets the officers of the Society and for contacting ailing members and their families.

Section 7 - At least once each year each committee chair shall report in writing to the Executive Board on the activities of their committee. By May first (1st) each committee chair shall submit to the Finance and Auditing Committee an estimate of operating funds required for the next twelve (12) months.

## STANDING RULES

SR 1. The Executive Board will meet as required; the date and time will be determined by the Executive Board.

SR 2. Loan of Society property shall be in writing, approved by the Executive Board, signed for by the requester, and a copy kept by the Treasurer. Any damage to the property will be the sole responsibility of the requester.

SR 3. Loan of property to other organizations only, not to include individual non-members, shall be authorized by the Executive Board only. No Society property may be disposed of or loaned without a two-thirds (2/3) vote of the Executive Committee. The Executive Committee shall determine the conditions of the item to be loaned or disposed of.

SR 4. A code of conduct will be maintained at all times by all members of Genesis Amateur Radio Society, Inc., including all officers, members of the Board, and all guests. Any and all disagreements will be brought before the Board at the end of any meeting. All such matters pertaining to the Society shall be dealt with by the Board, and all decisions will be final. Profane language, harassment of members, by members or guests, purposeful destruction of property by members or contracted to do so, malicious disruption of meetings in accordance with Robert's Rules, can result in cancelling membership. A two thirds (2/3) vote of the Executive Board is required to remove a member from the Genesis Amateur Radio Society, Inc. for questionable conduct. Remainder of dues will be forfeited.

SR 5. The monthly Society meeting will be held the last Monday of the month at Plymouth Airport starting at 7:00pm